



JOB TITLE : **X-Ray Technician/Radiologic Technologist**

GENERAL SUMMARY OF DUTIES : Responsible for taking x-ray exams and related duties.

SUPERVISION RECEIVED : Reports to Radiation Manager.

SUPERVISION EXERCISED : None.

ESSENTIAL FUNCTIONS:

1. Prepares patients for radiologic procedures. Takes x-rays following established procedures for patient care and safety.
2. Uses a variety of radiation protection and shielding materials.
3. Prepares contract media and barium.
4. Ensures equipment is in working order. Reports equipment malfunctions to supervisor.
5. Logs radiologic procedures completed. Processes related paperwork using computer equipment as directed.
6. Maintains examination rooms. Stocks necessary medical and radiologic supplies.
7. Develops and processes radiologic film. Delivers, picks up and returns film.

The job holder must demonstrate current competencies for job position.

EDUCATION : Graduate of accredited x-ray technician program.

EXPERIENCE : Minimum of one year customer service experience, preferably in health care setting.

REQUIREMENTS : Current CPR certification. American Registry of Radiologic Technologist registration preferred.

KNOWLEDGE:

1. Knowledge of x-ray procedures and protocols.
2. Knowledge of anatomy and physiology necessary to perform x-ray testing including body mechanics and patient movement.
3. Knowledge of radiology equipment including safety hazards common to radiology.

**SKILLS:**

1. Skill in positioning patients properly.
2. Skill in identifying equipment problems and correcting or notifying supervisor.

ABILITIES:

1. Ability to apply written instructions and standardized work practices.
2. Ability to communicate clearly.
3. Ability to establish and maintain effective relationships with staff, patients and families.

ENVIRONMENTAL/WORKING CONDITIONS:

Exam and treatment rooms. Exposure to radiation, communicable diseases and other conditions common to radiology setting.

PHYSICAL/MENTAL DEMANDS:

Standing 4-6 hours/day, walking, stooping, bending. Requires ability to move equipment and transfer patients. Occasional stress in working with tense patients.

This description is intended to provide only basic guidelines for meeting job requirements. Responsibilities, knowledge, skills, abilities and working conditions may change as needs evolve.